

**EL PASO WATER  
PURCHASING DEPARTMENT  
1154 HAWKINS BLVD.  
EL PASO, TEXAS 79925**

**EPW OFFSITE VEHICLE AND EQUIPMENT REFUELING**

**BID NUMBER 85-22**

**ADDENDUM NUMBER 1**

**June 30, 2022**

**Attention of all bidders is directed to the following addendum to this Bid Proposal:**

**A. Bid deadline is hereby extended**

BID DEADLINE: 10:30 A.M. MOUNTAIN TIME, JULY 7, 2022

TO BE OPENED: 11:00 A.M. MOUNTAIN TIME, JULY 7, 2022

**B. Response(s) to Bidder's question(s):**

• Question:

Regarding page "Instructions to Bidders" Item #2 (The unit price of each item must be given in the column headed "Unit Price" and must be for the particular unit of measurement specified in the column headed "Unit"...)

We noticed the Bid Sheet (excel file) does not include the mentioned columns for "Unit Price" and "Unit". For this particular off-site refueling bid, it is my understanding that Bidders are only required to provide the fixed discount or markup amount in cents per gallon. Please confirm if that is correct.

Answer: Yes, that is correct.

• Question:

Regarding Bid Price / OPIS Price basis: Considering Bidders are not required in this bid to use a benchmark OPIS price basis for a particular date, please confirm that the base that all bidders should be pricing over the El Paso, TX **OPIS Rack Average** and not over the El Paso, TX **CFN OPIS** Average (which includes freight and transfer costs). *(In past bids for other agencies that did not require a benchmark OPIS price, we did not win because we had proposed a margin over the straight OPIS Average, while the competitor bid over the CFN OPIS, which is higher)*

Answer: Price is based on Opis Rack Average with out fees

• Question:

Regarding State of Residency (page 8) - We would be participating in this bid as a NonResident Bidder. Since our principal place of business is outside of Texas, are we still required to complete and have notarized the Statement of Residency document?

Answer: Yes, you will need to fill out the page 8.

- Question:  
Regarding Answers to Bid Questions will be posted June 30th - With the due date of July 5th just after the Monday holiday, we anticipate needing to ship our bid to your office via courier, no later than Thursday, June 30th, in order for it to arrive by the bid deadline. Would you be able to post the answers and/or any resulting-addendums by 10:00 AM so that we may have some time to review the answers and finalize our bid accordingly?  
Answer: Bid deadline has been extended to July 7, 2022. (see letter A)
- Question:  
In the Accounting Procedures portion of the requirements, does "Section #" refer to a EPW-assigned Reporting Group that may be associated with Card/Driver? Or is it a number the driver would have to enter at the time of fueling?  
Answer: Yes, Section# refers to our internal department/group associated with each driver and vehicle
- Question:  
In Clause #4d. Invoices and Payments, it states "Do not include Federal tax, State tax, or City Tax. EPWater shall furnish tax exemption certificate upon request." - To clarify, are you stating that EPWater should also be exempt from State Excise (Fuel) Tax for Gas/Diesel for Texas? According to our Tax Dept, these are the tax exemptions we have on file for your existing account:  
Federal Excise Tax for Gas/Diesel - Exemption Certificate on file  
TX Sales Tax - Government exempt  
TX State Excise Tax for Gas/Diesel - non-exempt status. If exempt, please forward copy of Certification  
Answer: We are not exempt from Excise taxes.

Bidder shall acknowledge receipt of this addendum and submit this acknowledgment with their bid submittal. Failure to acknowledge addendum(s), may result in rejection of bid.

Chris Rivas  
Christina Rivas  
Procurement Analyst

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BIDDER'S ACKNOWLEDGEMENT OF RECEIPT

MS  
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